

September 19, 2016 7:00 P.M.

**JONES COUNTY BOARD OF COMMISSIONERS**

**REGULAR MEETING**

**JONES COUNTY AGRICULTURAL BUILDING, 110 MARKET STREET**

**TRENTON, NC 28585**

**MINUTES**

**COMMISSIONERS PRESENT:**

Zack Koonce, Chairperson

Frank Emory, Vice-Chairperson

Mike Haddock, Commissioner

Joseph Wiggins, Commissioner

Sondra Ipock-Riggs, Commissioner

**OFFICIALS PRESENT:**

Franky J. Howard, County Manager

Angelica Hall, Clerk

**COMMISSIONERS ABSENT:**

The Chairperson called the meeting to order. Commissioner Mike Haddock gave the invocation.

**MOTION** was made by Commissioner Joseph Wiggins, seconded by Commissioner Frank Emory, and unanimously carried **THAT** the agenda be **APPROVED** with the following additions:

8. Consolidation Update

9. Nursing Home Board

**MOTION** made by Commissioner Frank Emory, seconded by Commissioner Joseph Wiggins, and unanimously carried **THAT** the minutes for the Regular Meeting on September 6, 2016 be **APPROVED**.

**PUBLIC COMMENT PERIOD:**

No Public Comment

**1. REQUEST FOR SUPPORT FOR RECREATION AND DEVELOPMENT COMMUNITY CENTER**

Mr. Gary Hill, Vice President of Long Point Recreation & Development Community Center, Inc. presented the Board with a proposal to request support in the effort to renovate the Long Point Community Center. A copy of this proposal is marked **EXHIBIT A** and is hereby incorporated and made a part of these minutes. Mr. Hill explained that the goal is to build a united community that has a positive effect on its residents from one generation to the next and renovating the Community Center would be the first step towards producing the positive change. The Board asked several questions and discussed the location and the past history of the building and the project. Motion made by Commissioner Frank Emory, seconded by Commissioner Sondra Ipock-Riggs and unanimously carried **THAT** the Request for Support for the Community Development Center be **TABLED** until further research is completed.



**2. TRENTON VFD FIRE DISTRICT UPDATE/REQUEST**

Mr. Franky Howard spoke with the Board to follow up on comments and request made by Timmy Coward, Trenton VFD Fire Chief during the last meeting. Trenton, VFD is in the process of getting a new rating based on the water shuttle method. Trenton, VFD is concerned they will not receive support from Phillips Crossroads VFD to be able to meet the response requirements to receive the new rating. Trenton VFD is requesting to shift Phillips Crossroads down to the third to be dispatched rather than second in the two sub districts within Trenton's Fire District. The Board discussed this issue with both Fire Chiefs that were present at that meeting. The Board encouraged both departments to come to an agreement to work together and report back to the Board during the next evening meeting in October.

**3. TAX COLLECTOR'S REPORT**

Mr. Franky Howard presented to the Board the Tax Collector's Report. This is information only no motion needed. A copy of this report is marked **EXHIBIT B** and is hereby incorporated and made a part of the minutes.

**4. HWY 17 DRAINAGE ISSUE**

Commissioner Sondra Ipock-Riggs represented Ms. Annie Holt Paige to discuss issues with the drainage on Hwy 17. Commissioner Ipock-Riggs is concerned about the citizens that live in the area around Hwy 17. The issues are no drainage, the water is level with the road, and 80% of the citizens have had to move out of their homes. Commissioner Ipock-Riggs is concerned because the standing water can bring mosquitoes and other diseases. The Board requested that Mr. Howard get with DOT and see if there is something that can be done about the standing water issue. This is information only no action needed by the Board.

**5. BUDGET AMENDMENTS**

Mr. Franky Howard presented the Board with budget amendments to keep the County in line with expenditures. **MOTION** made by Commissioner Frank Emory, seconded by Commissioner Mike Haddock and unanimously carried **THAT** the budget amendments 1-5 be **APPROVED** as presented. A copy of these budget amendments is marked **EXHIBIT C** and is hereby incorporated and made a part of the minutes.

**6. WATER PROJECT UPDATE**

Mr. Franky Howard provided an update on the Water Project. There was discussion by the Board.

Chairperson Zack Koonce requested the meeting recess for five minutes at 8:01 pm. Meeting reconvened at 8:04 pm.

Information only no action needed by the Board.

**7. SCHOOL PROJECT UPDATE**

Mr. Franky Howard provided the Board with an update on the School Project. Information only no action needed by the Board.

**8. CONSOLIDATION UPDATE**

Mr. Franky Howard briefly spoke with the Board about the Consolidation of Agencies and suggested there be a workshop meeting scheduled to discuss this in more detail.

**9. NURSING HOME BOARD**

**MOTION** made by Commissioner Joseph Wiggins, seconded by Commissioner Mike Haddock and unanimously carried **THAT** Patricia Eubanks replace Doris Oliver on the Nursing Home Board be **APPROVED** as presented.

**COUNTY MANAGER'S REPORT**

Mr. Franky Howard provided the Board with an update on the State of Emergency due to the fuel issue. Mr. Howard discussed with the Board the possibility of purchasing or renting a fuel tanker for the County.


**COMMISSIONER'S REPORTS**

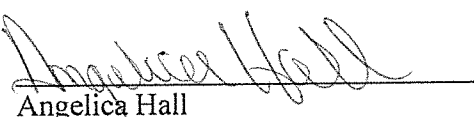
*Commissioner Frank Emory* reported to the Board an issue with Mays Landing in Maysville. The apartment complex has safety issues that need to be addressed. Commissioner Emory also thanked Eric Merritt for keeping everyone informed during this time and also thanked everyone for helping out with the Heritage Festival.

**PUBLIC COMMENT**

No public Comment

**MOTION** made by Commissioner Joe Wiggins, seconded by Commissioner Mike Haddock, and unanimously carried **THAT** the meeting be **ADJOURN** at 8:50 p.m.

  
Zack Koonce  
Chairman

  
Angelica Hall  
Clerk to the Board

## Exhibit A

August 29, 2016

TO: Jones County Board of Commissioners

FROM: Long Point Recreation & Development Community Center, Inc.

SUBJECT: Request for Support for Community Development Project

Dear Commissioners:

The purpose of this proposal is to respectfully request your support in our efforts to renovate the Long Point Community Center.

As a citizen of the Long Point Community, I have often dreamed of completing the work on this building. For too long this dream has gone unrealized. Not only I, but countless other community members have this same vision.

As you know, the Long Point Community is geographically isolated which makes receipt of general services and support quite challenging. Renovating our community center effectively addresses these challenges. Our intent is not to simply build a "meeting place". This building will serve as the nucleus from which we will implement long term programs that positively impact our community, especially our youth and elderly.

Ultimately, our goal is to build a more united community that has a positive effect on its residents from one generation to the next. Renovating our community center is a critical first step towards producing this positive communal change.

In support of this initiative, the community came together; then collaboratively developed and implemented the following four-phased plan to bring this shared vision to reality. **Phase I is complete and Phase II is in progress.**

PHASE I	
❖ Coordinate community-wide meeting and elect Board of Directors and Officers	COMPLETED
❖ Update/Amend nonprofit's Articles of Incorporation, etc. to reflect current status	COMPLETED
❖ Obtain permit for septic system	COMPLETED
❖ Coordinate general inspection of building	COMPLETED
❖ Obtain contractor's assessment/estimate to complete work	COMPLETED
❖ Initiate IRS application for 501(c)(3) status	COMPLETED

<b>PHASE II</b> Fundraising/Grant requests	<b>IN PROGRESS</b> (raised \$11,000 to date; Includes pledges, donations, contributions, etc.)
<b>PHASE III</b> Start repairs and bring building to usable state	<b>JANUARY - DECEMBER 2017</b>
<b>PHASE IV</b> Complete work on building Open house / Dedication of building	<b>JANUARY 2018 - Completion</b>

**FUNDING:**

The total cost of the project is \$80,000, based on contractor's evaluation and estimate. Our community has come together and raised funds achieving a commitment of \$11,000 towards the project. Funds are committed in the form of donations, pledges, contributions, and member fees/dues.

- A. We respectfully request that the Jones County Commissioners supplement our current funding with \$15,000; and assist the Long Point Recreation and Development Community Center submit applications for grants to fund the balance of the community center project.
- B. Secondly, we are requesting that the Commissioners add the Long Point Community to its annual funding stream by allocating \$10,000 each year for the next four years.
- C. We will continue fundraising efforts locally, by accepting donations, conducting fundraising events, and collecting monthly dues from committed citizens of the Long Point Community.
- D. Upon receiving Jones County Commissioners' approval for our community center funding, we will provide regular status reports that highlight the project's progress and our compliance to all appropriate associated regulations. If desired, we welcome the option for Commissioners to appoint someone to verify or monitor progress and program compliance at any point in time.

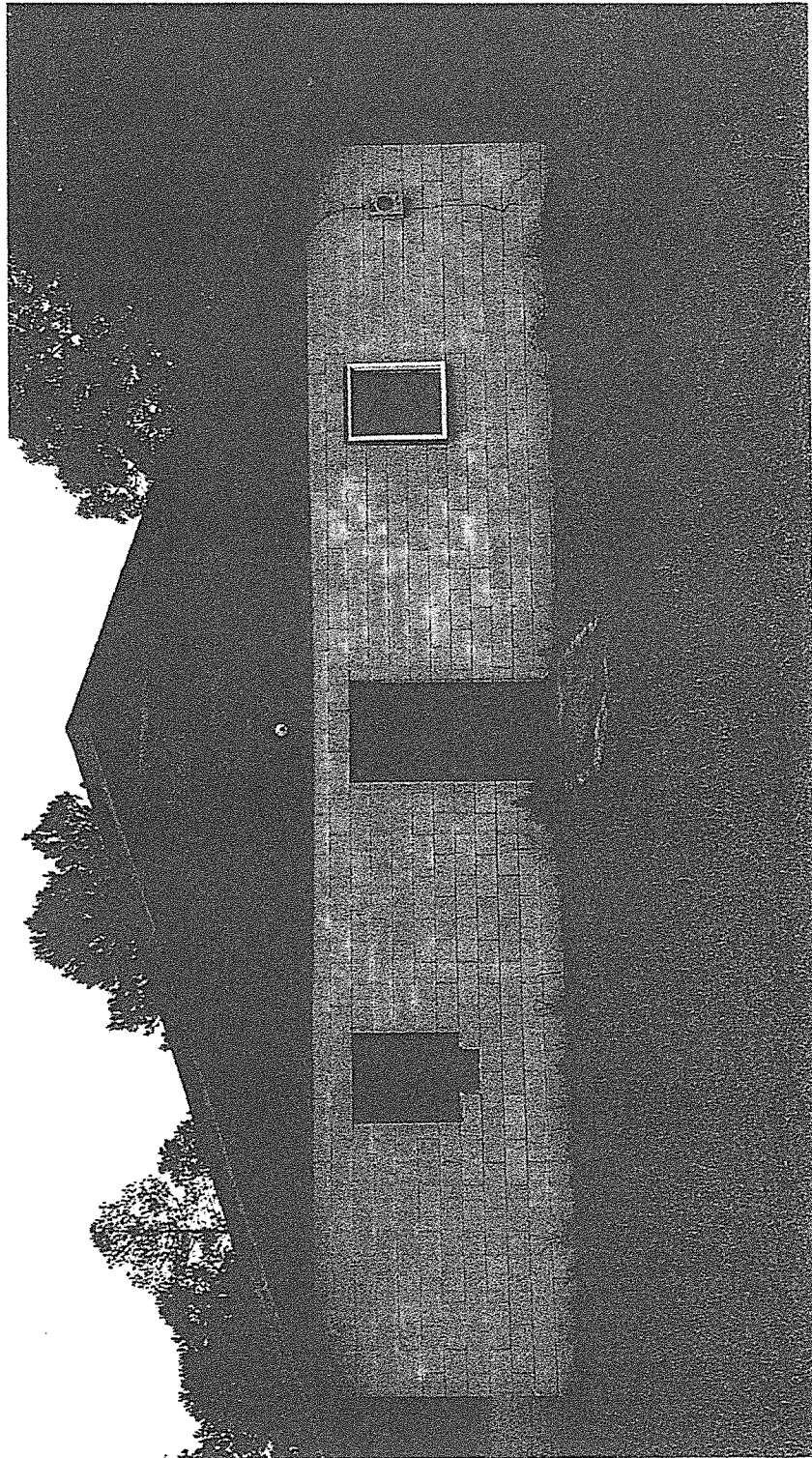
Commissioners, thank you for your commitment to the well being of the citizens of Jones County. We understand that your task in balancing the many needs of our county is a difficult one. But we sincerely believe that your investment of resources into the Long Point Community will have a tremendously positive and sustainable impact.

Respectfully Submitted,

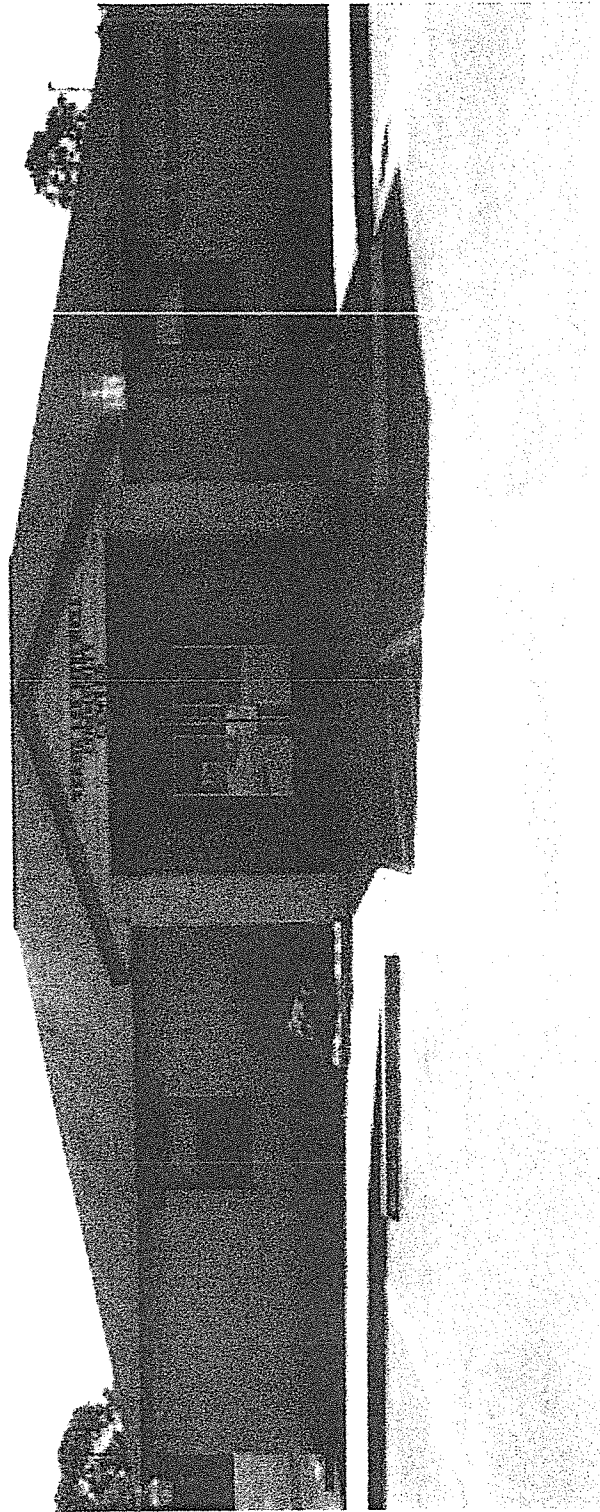
*Michael Dillahunt*

Michael Dillahunt, President  
Long Point Community Recreation & Develop  
Community Center, Inc.

NOW



## AFTER Renovations





## Gary L. Hill

Presenter



- **22 year Army veteran**
- **Finance Officer**
- **Education:**
  - **MBA: Webster University**
  - **BBA: Campbell University**
  - **AA: Colleges of Lake County**
- **Taught at:**
  - **Duke University**
  - **North Carolina Central University**
  - **East Duplin High School**
  - **Camp Lejeune High School**
  - **Miller-Motte College**
- **Organizations:**
  - **Vice President – Long Point Community Deve**
  - **President/CEO - Community Academy for Leadership & Life Skills, Inc...**
  - **Vice President - Jacksonville-Onslow Arts Council**
  - **Senate – Jacksonville Commons Middle School**
- **Passion is education**

## Exhibit B



## COUNTY OF JONES

JONES COUNTY TAX OFFICE

Samuel B. Croom  
Tax AdministratorP.O. Box 87  
Trenton, North Carolina 28585-0087  
September 8, 2016Phone: (252)448-2546  
Fax: (252)448-1080

Jones County Tax Collector:

For the Month of August

2016 Levy Collected by Tax Office:	\$ 480,391.29
2016 Levy Collected by NCVTS:	68,901.81
2006-2016 Levy Collected:	24,773.59
Total Levy Collected:	<u>\$ 574,066.69</u>

A handwritten signature of Samuel B. Croom in black ink, written over a horizontal line.

Samuel B. Croom  
Jones County Tax Administrator

2016 Levy \$ 5,571,583.51

Collected on 2016 Levy as of 8/31/2016: 635,461.29

Other Levy Reduction:

Releases:	2,782.60
Write-Offs:	43.57
Total Levy Reduction:	<u>\$ 638,287.46</u>

Percent (%) of Levy Reduced as of 8/31/16: 11.46%

Percent (%) of Levy Reduced as of 8/31/15: 18.48%

## Budget Amendment

## Exhibit C


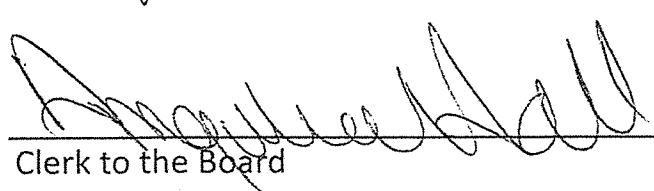

Date: 9/19/2016  
Fund: General  
Fiscal Year: 2016-2017 Amendment #1

Decrease Expenditures

Food & Lodging	Contract Services	11-5181-5440-13	300.00
Total Decrease in Expenditures			300.00

Increase Expenditures

Food & Lodging	Capital - Under \$5000	11-5181-5500-00	300.00
Total Increase in Expenditures			300.00

  
Chairman  
County Manager  
Clerk to the Board  
Finance Officer

## Budget Amendment

Date: 9/19/2016

Fund: General

Fiscal Year: 2016-2017

Amendment #2

Decrease Expenditures

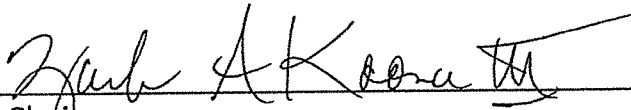
CC4C	Supplies - Office	11-5163-5260-00	50.00
CC4C	Mileage	11-5163-5311-00	100.00
CC4C	Education & Training	11-5163-595-01	100.00

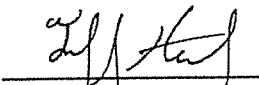
Total Decrease in Expenditures	250.00
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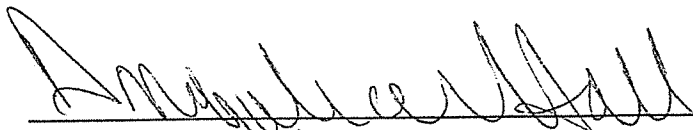
Increase Expenditures


CC4C	Educational Materials	11-5163-5395-04	250.00
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Total Increase in Expenditures	250.00
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Chairman

  
County Manager

  
Clerk to the Board

  
Finance Officer

## Budget Amendment

Date: 9/19/2016

Fund: General

Fiscal Year: 2016-2017

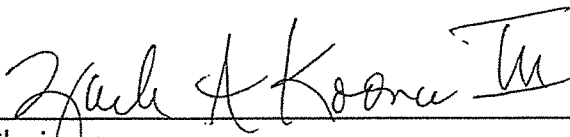
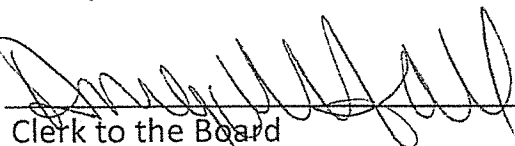
Amendment #3

Decrease Expenditures

General Health	Postage	11-5110-5325-00	271.03
CAP Program	Supplies - Medical	11-5145-5239-00	271.02
Ebola Prep & Response	Education & Training	11-5178-5395-01	271.02
Total Decrease in Expenditures			813.07

Increase Expenditures

CAP Program	Vehicles - Maintenance	11-5145-5252-00	271.02
Ebola Prep & Response	Vehicles - Maintenance	11-5178-5252-00	271.03
Boiterrorism Prep & Response	Vehicles - Maintenance	11-5189-5252-00	271.02
Total Increase in Expenditures			813.07

  
Chairman  
County Manager  
Clerk to the Board  
Finance Officer

## Budget Amendment

Date: 9/19/2016

Fund: General Fund

Fiscal Year: 2016-2017

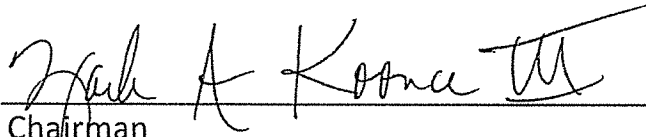
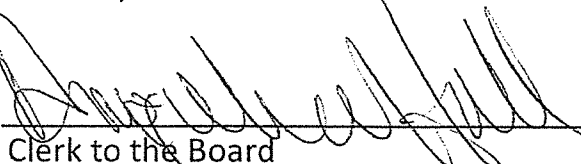

Amendment #4

Decrease Expenditures

CAP Program	Salaries	11-5145-5121-00	2,500.00
CAP Program	Retirement	11-5145-5182-00	190.00
CAP Program	Hospitalization	11-5145-5183-00	237.00
Total Decrease in Expenditures			2,927.00

Increase Expenditures

CAP Program	Salaries - Part-Time	11-5145-5126-00	2,927.00
Total Increase in Expenditures			2,927.00

  
Chairman  
County Manager  
Clerk to the Board  
Finance Officer

## Budget Amendment

Date: 9/19/2016

Fund: General Fund

Fiscal Year: 2016-2017

Amendment #5

Decrease Expenditures

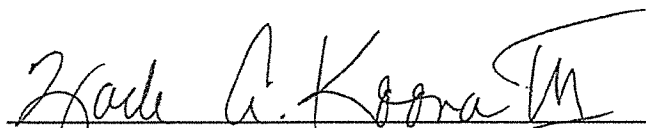
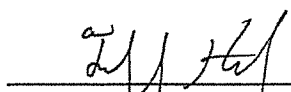
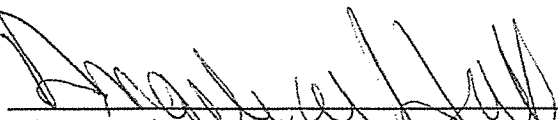

Child Health Program	Medical Record Supplies	11-5161-5239-01	200.00
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Total Decrease in Expenditures	200.00
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Increase Expenditures

Child Health	Professional - Lab Services	11-5161-5193-07	200.00
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Total Increase in Expenditures	200.00
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Chairman  
County Manager  
Clerk to the Board  
Finance Officer

October 3, 2016 8:30 A.M.

**JONES COUNTY BOARD OF COMMISSIONERS**

**REGULAR MEETING**

**JONES COUNTY AGRICULTURAL BUILDING, 110 MARKET STREET**

**TRENTON, NC 28585**

**MINUTES**

**COMMISSIONERS PRESENT:**

Zack Koonce, Chairperson

Frank Emory, Vice-Chairperson

Mike Haddock, Commissioner

Joseph Wiggins, Commissioner

Sondra Ipock-Riggs, Commissioner

**OFFICIALS PRESENT:**

Franky J. Howard, County Manager

Brenda Reece, Finance Officer

**COMMISSIONERS ABSENT:**

The Chairperson called the meeting to order. Commissioner Frank Emory gave the invocation.

**MOTION** was made by Commissioner Joseph Wiggins, seconded by Commissioner Frank Emory, and unanimously carried **THAT** the agenda be **APPROVED** as presented.

**MOTION** made by Commissioner Sondra Ipock-Riggs, seconded by Commissioner Frank Emory, and unanimously carried **THAT** the minutes for the Special Meeting on August 29, 2016 and the Regular Meeting on September 19, 2016 be **APPROVED**.

**PUBLIC COMMENT PERIOD:**

No Public Comment

**1. HIGHWAY 17 UPDATE**

Mr. Clifton Mills gave an update on the Highway 17 Project. The highway from Maysville to Chadwick has been cleared. The Project is on time and will be completed in 2018. Mr. Mills mentioned that a new ditch would be dug after completion to handle the drainage issues. This is information only no action needed by the Board.

**2. INTERSECTION OF HWY 41 AND TEN MILE FORK ROAD**

Mr. Clifton Mills updated the Board on the intersection of Hwy 41 and Ten Mile Fork Road. DOT has replaced the 24 inch Stop signs on Ten Mile Fork Road with 48 inch Stop signs. Mr. Mills said that DOT is currently monitoring the traffic accidents at the intersection, taking pictures and sending to the Greenville office for review. Commissioner Frank Emory asked what needed to happen to expedite lights being installed at the intersection. The cost estimate to install lights is \$50,000 to \$75,000. This is information only no action needed by the Board.

**3. POST EXPOSURE MANAGEMENT OF DOGS AND CATS**

Mr. Wesley Smith, Health Director presented the Board with an updated Board of Health Rule. This new rule reduces the quarantine time from 6 months to 4 months. This is